# Final work specification

Study program: Finance, banking and insurance (240 ECTS)

Type and level of studies: Basic academic studies

ECTS Points: 15

Condition: All examinations of the study program passed

#### Final work goals:

The final work is the result of the independent work of a student of basic academic studies, which:

- proves that he has mastered the knowledge and acquired the competencies necessary for independent work in a certain scientific or professional field of subjects studied within the study program.
- learns about a particular area of scientific or professional discipline through a detailed elaboration of a topic in this field;
- training for independent practical work in a particular field.

## **Expected Outcomes:**

With the final work, the student proves that he has competencies and has achieved learning outcomes in solving problems from professional and scientific fields that were content of the studies and that he was trained to use theoretical and practical knowledge gained during the course of study.

#### General facilities:

The final work is the independent work of the student in which he is introduced to the methodology of realization of professional work in the field of finance, banking and insurance.

The final work contains: the cover page, the content, the introduction, the main part, the conclusion, the literature.

**The theme of the final work can be:** Theoretical problem, the application problem observed in literature or practice, the theoretical-applicative problem, and the like.

The title page should contain basic information such as: in the header - the name of the high school, in the middle part - the final work from (title of the subject), the title, the name of the candidate and the index number, the name of the teacher who directs the work, the place and the date of making (years of teaching).

The contents contain the basic parts through which the final work (subtitles) is structured, as well as the numbers of the parties on which these parts are located.

In the introductory part of the final paper, the reader should be introduced into the topic, present the importance of the topic and the reason the student chose to deal with this topic, as well as a review of the content that follows.

In the main part of the final work, the student deals with the topic of work. It contains an overview of theoretical (basic definitions) and practical (illustrative examples) results related to the subject. This part of the text should be structured through several logical units marked with the appropriate titles and sub-titles.

The conclusion of the paper presents the results that the student came through in the final work.

The literature of work includes all published sources: books, articles, journals, chambers, company reports, websites, etc.

## Methods of execution:

The student chooses the topic for final work in agreement with the subject teacher - mentor from the list of approved topics. The final paper is submitted in four copies. The commission for the defense of the final work of three members, made by high school teachers, appoints the director on the proposal of the mentor. The mentor is a compulsory member of the commission and must be a teacher in the subject of the student's final work. The defense of the final work of the students is oral and public and is performed in the school premises.

### Rating (maximum points 100)

The completed final work is evaluated with a score of 6 to 10. The grade of the final exam enters the student's average grade.